



## FURKATING COLLEGE (AUTONOMOUS)

**\*\*Application Form for Grade sheet Correction\*\***

To,  
The Controller of Examinations  
Furkating College (Autonomous)

**Subject:** Application for Grade sheet Correction

Respected Sir/Madam,

I am writing to request for corrections in my grade sheet as per the details provided below:

### Student Details

1. FULL NAME: \_\_\_\_\_
2. ENROLLMENT NUMBER: \_\_\_\_\_
3. COURSE NAME: \_\_\_\_\_
4. BATCH/YEAR: \_\_\_\_\_

### Correction Requested:

Please check the boxes (s) that apply:

- |  |  |  |
|--|--|--|
| 1. <input type="checkbox"/> NAME CORRECTION                | 2. <input type="checkbox"/> FATHER NAME CORRECTION | 3. <input type="checkbox"/> MOTHER NAME CORRECTION |
| 4. <input type="checkbox"/> REGISTRATION NUMBER CORRECTION | 5. <input type="checkbox"/> PHOTOGRAPH CORRECTION  | 6. <input type="checkbox"/> COURSE CODE CORRECTION |
| 7. <input type="checkbox"/> COURSE TITLE CORRECTION        | 8. <input type="checkbox"/> CREDIT CORRECTION      | 9. <input type="checkbox"/> GRADE CORRECTION       |
| 6. <input type="checkbox"/> OTHER (Please specify): _____  |  |  |

### Details to be corrected:

#### 1. Previous Information

- [Incorrect Name/Registration Number/Incorrect Father Name/Mother Name. etc]

#### 2. Corrected Information:

- [Correct Name/Registration Number/Correct Father Name/Correct Mother Name. etc]=

### **Declaration:**

I hereby declare that the information provided above is true and correct to the best of my knowledge. I understand that any false information provided may result in disciplinary action.

Date: \_\_\_/\_\_\_/\_\_\_

Signature: \_\_\_\_\_

**Note:** Please be informed that a fee of Rs. 150 is required for Grade sheet correction at the time of form submission to the college office and submit this form to the Controller of Examination along with the fee payment receipt.

This form should be submitted to the Controller of Examinations Office along with supporting documents (such as original Grade sheet, proof of identity) as specified in the notice.