YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	FURKATING COLLEGE
• Name of the Head of the institution	Dr Apurba Saikia
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9365446210
• Mobile No:	9435154761
• Registered e-mail	furkatingcollege01@gmail.com
• Alternate e-mail	apurba_saikia22@yahoo.com
• Address	Furkating College
• City/Town	Golaghat
• State/UT	Assam
• Pin Code	785610
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid

• Name of the Affiliating University	**Dibrugarh University**
• Name of the IQAC Coordinator	**Indira Gogoi**
• Phone No.	**03774296349**
• Alternate phone No.	**6003149751**
• Mobile	**9435515241**
• IQAC e-mail address	**indiragogoi10@furkatingcollege.co.in**
• Alternate e-mail address	**indira_gogoi09@redifmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/05/AQAR-2021-22-F-1.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/11/Academic-Calendar-DU.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 4	**A+**	**3.36**	**2022**	**08/02/2022**	**07/02/2027**

6.Date of Establishment of IQAC	**12/01/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTIONAL	**FEE WAIVER SCHEME**	**GOVERNMENT OF ASSAM**	**2022-23**	**31,45,180**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	8	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes	
• If yes, mention the amount	100000	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Autonomous status conferred to the institution on 2nd June, 2023 and started all necessary follow-up process to begin the new academic session 2023-24 under the autonomous status.

. Seven Add-on courses, four Diploma courses were approved by the affiliating university for the academic session 2023-24. The institution has been selected as a Skill Hub by the Director of Higher Education under Skill Hub initiatives of the UGC.

Another remarkable achievement is the successful accreditation of HEIs in proximity under Margdarshan scheme by the NAAC for mentoring the non-accredited HEIs in proximity. The grades awarded are as follows • 2 colleges - B grade • 1 college - B+ • 2 colleges - B++

The institution has successfully conducted the following: • 1 National Commission for Women sponsored Capacity Building & Personality Development Programme • 1 ICSSR sponsored national seminar under the scheme Azadi Ka Amrit Mahotsav organised by the department of English • The college was entrusted the responsibility of organising the Pre-Event Celebration of G-20/Y-20 Summit amongst the colleges of the district. • Besides, a training for non-teaching staff of the colleges of Golaghat district on Kritagyata Portal (an online Pension Sanction and Payment Tracking System of the Government of Assam) organized by Furkating College in collaboration with National Informatics Centre, Govt. of Assam, in the Video Conference Hall of the Office of the Deputy Commissioner, Golaghat.

• E-governance has been upgraded with the introduction of the

digital diary for faculty members and LMS service. Institution Innovation Council (IIC)as per the UGC guidelines has been constituted and an incubation centre created under the initiative of the IIC.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. It is resolved to apply for the autonomous status of the college to the UGC	Applied and autonomous status conferred to the institution on 2nd June, 2023
2. Follow-up action to be taken after the conferment of autonomy	• Started all necessary follow-up process to begin the new academic session 2023-24 under the autonomous status • Invited Dr. Bimal Barah, Retd. Principal of JB College(Autonomous) for a workshop • Completed holding of BoS meetings & Academic Council meeting by the month of July
3. Improve the academic performance of the students including backlogs.	• Conducted by department of Economics on 10th September, 2022 and centrally on 13th September, 2022 • Remedial classes for students with backlogs arranged by the departments either on online or on offline mode by adopting own strategies.
4. Augmentation of infrastructure specially ICT enabled well equipped conference halls and accommodation for boys	• Constructed of a Conference Hall in the 1st floor of the administrative building with the MLA fund • Constructed boys' hostel under RUSA FUND
5. Introduce more Add-on and diploma courses from the academic session 2022-23	Approval received from the affiliating university to introduce the following Add-on and Diploma courses from the academic session 2022-23 ? Garment Making • Computer Fundamentals & E-mail Handling • Diploma in Beauty Therapy •

	Diploma in Food Production • Diploma in Accommodations Operation Management ? PGDCA
6. Introduce skill-based courses	Willingness to set-up Skill Hub in the institution and Expression of Interest submitted and received target allocation under PMKVY 4.0
7. To amend the percentage of students to be offered Add-on courses	Amended and Add-on courses offered to all the semesters other than 1st semester alone keeping it optional for 3rd& 5th semester students.
8. Adopt villages under the Unnat Bharat Abhiyan	Conducted survey in selected villages as per the guidelines of Unnat Bharat Abhiyan and the follow-up process is yet to be completed
9. Undertake Margdarshan scheme by the NAAC for mentoring the non-accredited HEIs in proximity	Mentoring of the non-accredited HEIs in proximity done by the college and following colleges have been accredited and were awarded as below: • 2 colleges – B grade • 1 college – B+ • 2 colleges – B++
10. Conduct maximum number of seminars/workshops/conferences including Research Methodology & Entrepreneurship	Conducted the following: • National Commission for Women sponsored Capacity Building & Personality Development Programme on 03-04-2023 • 1 ICSSR sponsored national seminar on Re-establishing Bharat as Vishwaguru: The Glorious Past and a Promising Future under the scheme Azadi Ka Amrit Mahotsav was sanctioned • Training for non-teaching staff of the colleges of Golaghat district on Kritagyata Portal (an online Pension Sanction and Payment Tracking System of the Governement of Assam) organized by Furkating College in

	collaboration with National Informatics Centre, Govt. of Assam, in the Video Conference Hall of the Office of the Deputy Commissioner, Golaghat. • Seminar on the occasion of Y-20 Pre-Event Celebration of G-20 Summit on 30-01-2023 as assigned by the Government of Assam Other seminars/workshops • Workshop on Training of Trainers on 16-11-2022 • Workshop on ERP on 23-12-2022 • Workshop on LMS on 25-01-2023 • Workshop on ERP/Digital Diary on 09-03-2023 • Workshop on The Technicalities of Writing Research Papers and Preparation of Research Proposal on 20-05-2023 • Faculty Development Programme on Presentation Skills on 12-06-2023 to 18-06-2023
11. Upgrade e-governance in administration & academic	• Digital diary of faculty members introduced from the Even-semester session, January, 2023 • LMS introduced
12. Improve research areas	Publication of faculty members till June, 2023 ? ISBN- 30 ? ISSN -11 • Formation of the Institution Innovation Council (IIC)as per the UGC guidelines and creation of an incubation centre under the initiative of the IIC
13. Departments to complete the Surveys/Field Trips/Student projects/internships latest by June and should submit the detailed reports within a week of completion of the survey.	Submitted accordingly by the concerned departments

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	27/12/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	27/05/2022

15.Multidisciplinary / interdisciplinary

The institution has constructed its vision and mission in such a way that it fulfills its purpose of imparting higher education to the learners by equipping them with knowledge of every aspect of socially relevant issues such as environment, human values, human rights, etc. and also prepares them to compete in the global platform. Being an affiliated institution, it has limited scope of offering multidisciplinary/interdisciplinary mode of education independently but offered courses that address cross-cutting issues like Environment, Gender, Professional Ethics, Human Rights, Human Values, etc. which are incorporated in the syllabuses of the CBCS curriculum of the affiliating University through Honours/Generic/Skill Enhancement/Discipline Specific courses. The institution chooses the courses after analyzing the relevance of the course and its reflection in the vision, mission of the institution. The courses are also supplemented by arrangements of Seminars, Workshops, invited Talks, Quizzes, Debates, etc. Special sessions on Value-based education are scheduled during the Orientation Programme conducted for the new-comers. Besides these courses, the institution has devised its own strategy of providing Add-on/Certificate courses to provide more flexibility to students in choosing courses & to make academic programmes multidisciplinary. Certificate courses like Performing Arts in Acting, Yoga & Meditation, Mushroom Cultivation, Cutting-Tailoring & Embroidery, Computer Fundamentals & E-mail Handling courses, were designed with various time-frames such as, for three months or 30/100 contact hours, depending upon the syllabus of the course. These courses were approved by the affiliating University and monitored by different departments/Cells/Centres of the college. Since the year 2019, the institution has been offering UGC sponsored B.Voc programme in Hospitality Management as well. To run these Add-on/Certificate courses successfully, besides the faculty members of the college,

expertise is sought from various professional bodies like THSC of Sector Skills Council, Assam Agricultural University, Patanjali Yog Samity, Skillfinity, through agreements signed in MoUs. Depending upon the necessity of the course, the institution also provides hands-on training for Add-on/Certificate courses outside the campus in authorized training centres like Krishi Vigyan Kendra. Internship of 6 months is incorporated in the syllabus for B.Voc in Hospitality Management in reputed hotels of the State as well as outside the State. Further, with the launching of NEP-2020, and the conferment of autonomous status the institution has prepared its roadmap of multidisciplinary approach to the curriculum from the academic session 2023-24.

16.Academic bank of credits (ABC):

With the launching of the NEP 2020, the institution has initiated the scheme as an integral part of the policy. It has constituted the NAD/ABC Cell as per the guidelines with faculty members of the institution. Information about ABC have been uploaded in the website and a handholding assistance is provided to the students by the concerned Nodal Officer.

17.Skill development:

The significant achievement in this field is the selection of the institution by the Director of Higher Education, Assam, to set up Skill Hub inorder to implement PMKVY 4.0., an initiative of The Ministry of Skill Development & Entrepreneurship (MSDE), Govt. of India. With the rolling out of the National Education Policy (NEP) in 2020, and the thrust on vocational skill training along with the mainstream education, the college has shown its intent to introduce job roles from the academic session 2023-24 as per the guidelines of PMKVY 4.0. Besides this, the institution has been offering Self-financed Add-on/Certificate courses in every academic session of the institution, from time to time, which is made mandatory for all the students of BA 1st semester. Certificate courses like Performing Arts in Acting, Yoga & Meditation, Computer Fundamentals & E-mail Handling, Garment Making, Assamese DTP, Soft Skills, Bakery & Confectionery Courses were offered in the academic session 2022-23, designed with various time-frames such as, for three months or 30/100 contact hours, depending upon the syllabus of the course. These courses were approved by the affiliating University and monitored by different departments/Cells/Centres of the college. Apart from these courses four Diploma courses were approved by the affiliating University to be started from the academic session 2023-24. To run these Add-on/Certificate courses successfully, besides the faculty members of the college, expertise is sought from

various professional bodies like THSC of Sector Skills Council, Patanjali Yog Samity, Skillfinity, through agreements signed in MoUs. Depending upon the necessity of the course, the institution also provides hands-on training for courses outside the campus in authorized training centres. Internship of 6 months is incorporated in the syllabus for B.Voc in Hospitality Management in reputed hotels of the State as well as outside the State. Since the year 2019, the institution has been offering B.Voc programme in Hospitality Management as well and has placed the students in reputed organizations.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Integration of Indian Knowledge is clearly visible in the curriculum prepared under CBCS in all the UG Honours programmes and elective courses of the college. In addition, the college has taken approval of the affiliating university to introduce Add-on courses on Yoga & Meditation, Performing Arts & Assamese DTP. But with the launching of the NEP 2020, incorporation of the Indian Knowledge System in the curriculum is imperative to serve as the guiding principle. The basic idea of the absorption is to revive the fading rich cultural heritage, art and languages of India and preserve and promote it. The college envisions to execute it in the new academic session by offering courses in the honours programmes and elective subjects. The institution also encourages students to undertake courses under SWAYAM and MOOCs offering courses that reflect the Indian Knowledge System. Besides, the observation of important days like Mother Tongue Day, Yoga Day, etc, conducting competitions such as essay writing, poetry, speech competition, folk song, folk dance on various occasions is a way of promoting Indian languages, art and culture.

19. Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college has gradually initiated the Outcome-Based Education, first, by conducting training for faculty members in professional and vocational skills, life skills, basic skills, etc. The soft skills, life skills are also imparted to the students from time to time. All the offered courses, including the Add-on courses are designed with Programme Outcomes (PO), Programme Specific Outcomes (PSO) and Course Outcomes (CO) which are also uploaded in the website. specified. A session is allotted in the Orientation programme for the newly admitted students where the students are acquainted with the Programme Outcomes. As an integral part of the OBE, experiential learning, participative learning and flipped learning are also adopted by the institution.

20.Distance education/online education:

The vision and mission of the institution reflects its aim of preparing its learners both with knowledge and skills to face the challenges of the changing world. As such, besides its general education and traditional subjects it has been imparting short term Certificate courses which are not only skill enhancing but also vocational. Since the year 2019, it has also started its B.Voc programme in Hospitality Management running parallel to the general education. However, when we refer to Distance/Online education, the first vocational E-learning course introduced by the college was Spoken Tutorial, in collaboration with IIT, Guwahati. With the emergence of the online education the institution encourages its students to avail the courses offered by online portals such as SWAYAM and MOOCS. Few students have enrolled themselves in SWAYAM. The institution has been trying to keep pace with the changing technological based teaching-learning technique. From the traditional classroom education the college has been gradually stepping towards ICT enabled teaching-learning process in a phased manner. With this aspect the institution has equipped all the classrooms with Smart Boards and LCD projectors and enabled the campus with wifi connection. Besides the classrooms, ICT tools are also made available in the Auditorium with an LCD Projector & Screen Conference room with podium sound system, smart board, whiteboard Computer Lab with BSNL Fibre connection having 36 Desktops & one LCD Projector Language Lab with Desktops Departments with Laptops or Desktops The Library with one server, 4 Desktops & 8 LED Monitors. Besides these, the institution has also provided 2 Copiers 10 printers. 11 Scanners 2 Printers-cum-scanners INFLIBNET N-LIST resources made accessible to all. The facilities provided are utilized by the faculty members to a great extent. In addition to PPT classes online platforms like Google Meet and Webex that was introduced during the pandemic for teaching-learning activity still continues as favourable blended mode of learning activity. A number of webinars, workshops, and training programmes have been conducted in the college through this mode. Besides, WhatsApp groups and Google classroom used to communicate and to share information to the students, the college has initiated the LMS of its own from the academic session 2023-24.

Extended Profile

1.Programme

1.1   **227**

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 **683**

Number of students during the year

File Description	Documents
Data Template	[View File](#)

2.2 **122**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3 **148**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 **31**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2 **22**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	**227**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	**683**
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	**122**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	**148**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**31**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**22**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**29**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**149.11**
4.3 Total number of computers on campus for academic purposes	**53**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution ensures that curriculum is delivered effectively through a well-planned and documented process keeping ahead the vision and mission. As an affiliated college, it basically follows the Academic Calendar prepared by the affiliating University both for scholastic as well as non-scholastic activities. At the beginning of each semester, the Principal conducts meeting with all the HoDs. The decisions taken in the meeting are further disseminated in every department conducted by the HoDs. Accordingly the departments prepare the teaching plans and the time-table allotting teachers for proper implementation of the curriculum. Apart from the academic activities, departments also undertake activities like seminars, group discussions, field works, projects etc. Hence it has been ensured that all the classrooms are equipped with modern teaching aids. Emphasis is laid on the use of the ICT enabled classes by the faculty as well as the students. Theoretical lectures are supported by field studies, academic tours, student exchange programme & other co-

curricular activities. For an effective curricular delivery, online resources have been made available through INFLIBNET N-LIST services. All the faculty members maintain online Digital Teachers Diary which gives an idea on the progress in curricular.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/11/All-merged.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Internal Assessments are conducted regularly as per the guidelines of the affiliating university. Two in-semester examinations are conducted centrally by the college and the activities such as seminar, group discussions, etc. are organized among the students by the Departments themselves as a part of internal assessment. Details of various components of Internal Evaluations & time of holding it are included in the prospectus. Academic Vice-Principal is entrusted the responsibility of monitoring curricular delivery as well as the conduct of Internal Assessment.

Keeping in line with the Academic Calendar Published by the Affiliating University, the Teaching Learning Evaluation committee prepares Academic Calendar before the commencement of every academic session and is incorporated in the prospectus including all the important curricular, co-curricular & extra-curricular activities. It is uploaded in the institutional website. Any changes in the academic calendar due to sudden and unplanned circumstances, the students are communicated through the notice board.

The Continuous Internal Evaluation (CIE) is conducted basically in the following ways

- 2 Sessional examination in each semester
- Home Assignment for Generic Elective (GE) papers
- Seminar, Group Discussion, Field Study, etc. for Honours students

The college maintains detail records of attendance of all students.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/11/Link-regulations.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

08

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

07

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

307

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

207

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

To integrate cross cutting issues relevant to professional ethics, gender, human values, environment and sustainability, various courses are introduced as a part of the curriculum, which particularly deal with these crosscutting issues. Issues related to Gender, Human Values, Environment, Professional Ethics, etc, have been integrated to the courses like Feminism: Theory and Practice, Women's Writing, Gender and Education, Sociology of Gender, Human Rights Education, Human Rights in Comparative Perspective, Human Rights Education, Value Education, Environmental Economics, Environmental Sociology, Basics of Library and Information Science, Techniques of Teachings, Communicative Assamese, etc.

Keeping in mind, the necessity of enhancing better human being among the students, different Programmes like awareness programmes on environmental issues, gender sensitization programmes, talks through invited guests, Orientation programmes, observing important days, field trips, educational tours, etc. are organized by the college. In order to materialize these, various programmes are undertaken by the NCC troops and NSS unit of the college. Besides, in order to sensitize and create awareness among the students, Nature Club, The Red Ribbon Club, Red Cross Society, Anti Sexual Harassment Cell, Equal Opportunity Cell also undertake different activities and contributes in developing. Departments undertake field trips/ study tours and observes important days to instill in them these values. College has offered vocational courses like B.Voc. In Hospitality Management which creates immense scope and opportunities for developing qualities of professional ethics among the students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

130

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.furkatingcollege.edu.in/naac-reports/#1620829156889-1b0f1343-0c91

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

320

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

118

File Description	Documents
Any additional information	[View File]
Number of seats filled against seats reserved (Data Template)	[View File]

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

2.2.1 The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution attempts to identify the slow learners and advanced learners for each department taking into account some pre-determined criteria. Usually, learning levels of the students are assessed through their performance in the first In-semester examination. In addition, mentors and faculty members of the departments also assess the learning levels of the students through interaction and observations.

Programmes for slow learners:

- **Remedial classes**
- **Special examination**
- **Providing simplified notes for easy understanding**
- **Giving personal counselling**
- **Peer Group learning methodology**
- **Providing additional learning materials like reference books, previous year question papers etc**
- **Provision of vocational/skill formation courses for career prospect**

Programmes for advanced learners

- **Career guidance Programmes**
- **Certificate or Add-on courses on priority basis**
- **Paper presentations in national/ international seminar, participationin quiz, poster competitions, Literary Activities, debating etc. to increaseexposure and abilities**
- **Lectures by professionals in different field of specialization**
- **Participation in outreach activities to step into broad areas of learning**

- **Self-learning through digital mode**
- **Special training programme**

File Description	Documents
Link for additional Information	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/11/Merged-1-uploaded.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
683	31

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution gives importance to experiential and participative learning to enhance the learning abilities of students. The institution promotes experiential, participative and problem-solving learning among students through -

1. **Seminar presentation and group discussion by Students**
2. **Peer learning**
3. **Hands on learning experience through Certificate courses**
4. **Extension Activities and participation in various events**
5. **Field visit**
6. **Movie screening**

The institution encourages students to present seminar paper at each semester through PowerPoint presentation for enhancing their participative and experiential learning capabilities. It also helps them to gain more in-depth knowledge on any contemporary topic. Students also gain experiential learning through taking part in extension activities. Again, Peer learning develops social and emotional bonding of the students.Movie screening and field visits help the students to acquire interesting and new knowledge

in different fields.The dimension of participatory learning and problem-solving learning is promoted through the participation of students in state and national level seminars.The institution also encourages the students through learning by doing methodology with the help of Certificate courses such as DTP in Assamese and Computer Basics & Email Handling. The institution carefully integrates participatory, experiential and problem-solving methodologies through various e-learning tools such as - Learning Management System (LMS), INFLIBNET etc.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/11/2.3.11.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

A number of ICT enabled tools are used by the faculty members of the institution to make the teaching-learning process more effective in the classroom environment. Teachers use ICT enabled tools such as Laptop, Desktop, LCD projector, Wi-fi, whiteboard, videos, Online meeting platform, Printers and copiers etc. for providing knowledge to students. In addition, reading materials and assignments are provided to students through Google classroom and WhatsApp.

In every semester, classes are taken by the faculty members using LCD projector for enhancing learning experience of students. Students also present their seminar papers through PPT. Peer Group leaning through ICT tools is another strategic choice of the institution for promoting participative learning among the students. Movie screening and quiz competition using audio-visual tools help the students to acquire interesting and contemporary information. The Certificate courses such as DTP in Assamese and Computer Basics & Email Handling also enables the students to acquire practical skills with the help of computers. The institution also utilizes the E-learning tools like Learning Management System (LMS) and INFLIBNET launched by the UGC to update the learning environment with cutting-edge technology and spread of knowledge and information.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://www.furkatingcollege.edu.in/ict-based-study-materials/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

31

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

08

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

353

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal Assessment process of the institution is transparent in terms of frequency and mode. It is compliant with the guidelines of Dibrugarh University. The process of internal assessment of Undergraduate programmes are sincerely handled by the faculties and non-teaching staff of the inatitution. To ensure thetransparency and robustness of the internal assessment process, following measures are taken by the institution -

- The institution conducts two in-semester examination per semester.
- Time table of internal examination are notified in advance.
- Seminar, group discussion and home assignment are some other methods of internal assessment in the institution.
- The topics for seminar, group discussion etc. are displayed on the notice board in advance.
- After setting, the question papers of internal examination

are verified to eliminate the errors.

- The in-Semester marks are displayed on notice board within one week of completion of the examination.
- After declaration of results of internal examination, Students can applyfor re-scrutiny of their Copies to the HoDs which is resolves within 3-4 days.
- The College has a confidential room under Continuous CCTV surveillance having necessary equipment for examination work.
- Before final examination, the marks of internal Exams are submitted to the affiliating university in a time bound manner.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/11/in-sem.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution gives special emphasis on the grievance redressal mechanism related to internal examination. The faculty members of the institution sincerely handle the internal examination related grievances of the students. To deal with the internal examination related grievances in a transparent, time-bound and efficient way, the institution takes the following measures-

- Time-table of internal examinations is notified in advance.
- The in-semester marks are also displayed on the notice board in a time-bound manner.
- The question papers of internal examination are set and verified to eliminate errors within the stipulated time.
- If any unfair activity of student is observed, the case is reported to the authority for appropriate investigation and action.
- Adequate help is provided to students if they are unable to attend in-semester examination due to some unavoidable problems faced by them.
- Actions are taken if report in discrepancy in Question paper, such as-wrong answer options, insufficient data for analysis, etc. in internal examination.
- After declaration of results of internal examination, students can apply to the HoDs for re-scrutiny of their

answer scripts.

- After applying for re-scrutiny, the concerned faculty member resolves the grievances within three to four days.
- The students can also see their performance in the answer sheet or their internal marks.
- The internal examination process is transparent in the sense that the college has designated a confidential room under continuous CCTV surveillance with necessary equipment for internal examination work.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/12/2.5.2-link.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution always tries to achieve the broad objectives and outcomes of various programmes and courses. The quality of resources of the institution such as- students, faculty members, library, laboratories, technology, etc. determines the achievement of learning outcomes. The teachers and students are aware of the stated Programme Outcomes (POs) and Course outcomes (Cos) of the Programmes offered by the institution as POs and Cos for all programmes offered by the institution are uploaded on the institutional website. The teachers aim at intellectual, physical, psychological and social developments of every graduating student. The teachers of every department draft a teaching plan at the beginning of each semester is put into practice to attain the stated POs and COs. The institution also takes a systematic annual student feedback to measure the course and programme outcomes every academic year.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/11/teaching-plan_merged.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At the end of each academic year, the attainment of the program and course outcomes are evaluated by the college with pre-determined techniques.

Table1:Assessment tools used for evaluating CO attainment

Sl. No.

Direct tools

Description

1.

Internal Assessment

It includes Home Assignment, preparation and presentation of Seminar Paper in addition to Internal Examination.

2

Project work

Students are given some project works and their projects are assessed by the examiners.

3

Final Examination

The result of final Examination help in evaluating attainment of

the COs.

4

Class Test

It is used for continuous assessment of the student.

5

Internship

It is used for analyzing practical skills attained from the course

Sl. No.

Indirect tools

Description

1

Feedback on learning outcome

It helps to collect information about attainment of COs from the students.

Table2:Assessment tool for attainment of PO

Sl. No.

Method

1

Alumni Feedback

2

Students' feedback

3

Placement of outgoing students

4

Student progression to Higher Education

5

Students qualifying in state/ national level examinations

6

Students' participation in sports and cultural events/competitions

7

Outstanding performance of students in sports/cultural activities at national/international level

8

Students' participation in Co-curricular and extension activities.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/11/2.6.2-linka-d-merged.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

148

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/11/RESULT.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.furkatingcollege.edu.in/wp-content/uploads/2023/11/2.7-final.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	NIL

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

18

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

30

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote the relationship between the institute and neighbourhood community and also to sensitize the students towards community needs. The college, through its different wings actively participates in various social service activities. It has effective National Service Scheme and National Cadet Corps Units. Through these units, the college undertakes various extension activities in the neighbourhood community. These activities not only strengthen the institution's commitment towards overall development of its neighbourhood but also help our students in personality development and heighten their sense of responsibility towards society. The NCC and NSS units and various departments have organized various programmes in different important occasions like International Plastic Bag Free Day, World Environment Day, World Bicycle Day, Har Ghar Tiranga Campaign, Cleanliness India Campaign, Fit India Plog Run, Health Awareness Programme, National Energy Conservation Day, etc. and a seven -day long Special Rural Development Training Programme in a nearby village. Activities by NSS volunteers addressing different social issues such as cleanliness, tree plantation, water conservation, social interaction, Group Discussion on Eradication of Superstition, Environmental Awareness, Women empowerment, National Integrity, Aids Awareness, etc. A good number of Resource Persons also delivered talks on different topics like health awareness, small savings, human values etc and various competitions were also organized among the school children inorder to nurture their caliber in sports and culture. These activities have helped in shaping students into responsible citizens of the country by

making students aware of social issues.

File Description	Documents
Paste link for additional information	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/12/3.3.1-pdf-1.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

30

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

922

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

01

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

14

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

To satisfy the ever-increasing needs of the students, Furkating College constantly maintains the environment on the building & enhancement of infrastructure. With the assistance of teachers, administration, and other committees and institutional bodies such as the IQAC, our college provides the greatest infrastructure possible to our students. The institution has well-appointed, spacious classrooms with Wi-Fi access and smart classrooms equipped with LCD projectors and smart boards. All departments have designated laptops for their ICT-enabled classes.

To access e-ShodhSindhu N-LIST, the college has automated library over 20,500 books and journals along with Wi-Fi. The college library has a reprographic facility, a printer, and a book bank. The amenities in the computer, education, and kitchen labs are sufficient to meet the requirements of the current UG curriculum. To improve the teaching-learning process, seminars, workshops, and co-curricular events are frequently held in the multifunctional college auditorium and seminar hall. There is pure drinking water available in the college campuse. Students from Divyangjan are facilitated with easy access to classes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/11/4.1.1-paste-link_.docx.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college produces athletes for teams competing at the state level and has sufficient facilities for games, sports, and cultural events. We hold annual sports each year to foster a culture of healthy competition and to provide a venue for the greatest number of students to participate in sports. Every year, a sizeable number of students compete in national and international competitions. Inter-collegiate athletic events are held by colleges to give the students the chance to practise and acquire new abilities.

College has sports facilities such as: -

- Football and Cricket Ground
- Kabaddi ground
- Indoor hall for yoga and sports
- Indoor facilities like Table Tennis, Badminton and Kick-Boxing, Carom and Chess
- Multi-Gym facility for both Students and Teachers.

Students have access to a broad range of cultural events at college. Students are eager to engage in a variety of extra-curricular pursuits that allow them to express their creativity. Additionally, students won prizes by competing in various events held at other colleges as well. The college auditorium is available for extracurricular activities like cultural functions, orientation programme, medical camps, awareness programmes and seminars, etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/11/4.1.2-PHOTO-link.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

16

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/11/4.1.3-ICT-1.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

54,23,321

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Furkating College Library has over 20,530 books for the use of students and staff. It also has Journals, Magazines to cater the needs of the visitors to the library. Our college has membership in N-LIST of INFLIBNET where the e-resource is made available for the users. The library is computerized. It has upgraded to SOUL 3.0 software of INFLIBNET to maintain its library automation process. Such library operations are like - Administration, Acquisition, Cataloguing, Circulation, OPAC etc. is maintained with SOUL 3.0. Name of ILMS software: SOUL 3.0

- **Nature of automation: Partially**
-

- Year of automation: 2023

Library automation was started with SOUL 1.0 software in 2010 and it started creating database of its holding. With the gradual up-gradation of 'SOUL 3.0' and automating other subsystems, Barcoding of documents were done and Barcode library membershipcards are continued for circulation in the library. The library has access to e-journals and e-books on various disciplines. There are a vast collection of general books in the reference section. The following are the details of learning resources at the main library.

Features of SOUL 3.0

- User Friendly
- Fully Integrated High Data Security
- *Exhaustive Information Retrieval Tool
- *Printouts in desired formats
- *Various report generation
- *Simple and Boolean search result
- *Barcode Facility

Library Services

- Computerized Issue/Return
- Open Access System
- New arrival display
- Subscription of Journals- Print and Online
- Orientation Programme for new users
- N-List facilities
- Previous Question Papers, Dissertations and Thesis
- Reprographic facilities
- CCTV surveillance for security reinforcement
- Library Awards/Certificates provided to the Best Library User (Yearly)
- Librarians' Day Celebration

File Description	Documents
Upload any additional information	[View File]()
Paste link for Additional Information	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/11/2023-NAAC-Gayatree-Boruah.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

13,760/-

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

110

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college routinely evaluates its IT resources and meets the requirements. New IT equipments like Computers, LCD, Projector, Software have been procured regularly as per the budget mainly from development funds received from external agencies like the UGC & RUSA. The college has access to Broadband Fiber Connections from BSNL, with the internet speed in the range of >60mbps. The college website (www.furkatingcollege.edu.in) is maintained and updated regularly. Both LAN and Wi-Fi are available in the office and computer lab. An Annual Maintenance Contract (AMC) has been made with EsKay Solution, a local firm.

Licensed Software includes:

- SOUL 3.0 Software in library management
- Academy DCL (Office automation),
- Ramdhenu (Software for Assamese Type Writing),
- Windows, MSOffice, Data Entry Software developed by Dibrugarh University
- Quick heals and K7 Total Security Antivirus
- The ERP system comprehensively captures the college data.

Following facilities are there for the staff:

- Entry of attendance
- Marks
- Lesson plans
- Academic reports
- Reports of additional activities
- Work-done diary Entry of research details
- Conference and seminars attended
- Leave management.

The college communicates with students through bulk SMS for any emergency announcements.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/11/4.3.1-link.pdf

4.3.2 - Number of Computers

53

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

63,14,352

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has well prepared plan, policies, and procedures. Its goals are

- **To Ensure that the facilities are used effectively**
- **To maintain surveillance over the facilities**
- **To ensure that facilities endure for an extended amount of time**

Procedures & Policies:

- The college administration assesses the amount and calibre of facilities to make sure that they are available in accordance with enrolment and academic growth.
- Stakeholder feedback analysis reports are considered when determining whether more facilities are needed.
- Grievances raised by the stakeholders as to inadequacy of facilities are also considered.
- There is a Budget provision for the maintenance of facilities.
- Engagement of labour on daily wage basis to keep the facilities clean.
- The college maintains an Asset Register to keep the record of movable assets.
- Annual Maintenance Contact (AMC) with EsKay Solutions, Golaghat & RJ Dot Com for the maintenance of electronic items.

Sports, Classrooms, and other Co-Curricular Facilities:

- An indoor-stadium featuring two multi-purpose gyms and well-equipped classrooms for the mental and physical development of students and teachers.
- Sufficient sports equipment for outdoor games kept under the supervision of Prof-in-Charge.
- The Chowkidar is entrusted with the responsibility of safety and cleaning of the sports goods and classrooms respectively.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/11/4.4.2-link-final.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

761

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

08

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to institutional website	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/11/5.1.3-all-reports.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

452

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

452

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

54

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

43

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

14

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

19

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Keeping in mind the vision and mission of the college, enough student representation and engagement is facilitated in the co-curricular, extra-curricular activities of the college and partial representation at the administration level. The college has an organized Students' Union that is democratically elected by the student community. Besides the Union body, student representatives are nominated for all the committees of the college.

Students are actively involved in the statutory committees like the IQAC, Women's' Cell, Anti- Ragging Cell, Anti- Sexual

Harassment Cell, Eco Club, Population club, Red Ribbon club, etc. There are specific units such NSS, NCC, Youth Red Cross Society, and committees for Cultural Activities, Sports Activities, Excursion, etc. in which not only students' union but majority of the students are involved and actively participate. Through NSS activities like a lecture, workshop, rally, or any social event, our students are well represented on paper and actively involved in the effective implementation of the event. NSS camp planning and execution can be the best example of student's involvement in our college. Simultaneously, NCC troops are another model of student's representation in our college where many productive works are done in the disciplined programmes of the college. The Union body with the help of teaching staff conduct the Annual College Week and other centralised functions of the institution in association with the college administration.

File Description	Documents
Paste link for additional information	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/11/5.3.22022-23-NEW-1-endorsed.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

12

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

1. Academic: Alumni Association provides necessary information about job and career opportunities for students who passed out from this institution. Established alumni serve as resource persons in Career Guidance programmes. The association already provided a book self with a few numbers of books to the College library in this year also.
2. Games and Sports: Some of the well trained alumni of the college train existing sports talents in various sports like Weightlifting, Athletics, Compact sports, etc. who bring laurels to the college in various inter-college and national level competitions.
3. Culture: Well-known college alumni in the field of culture train the college students in various cultural activities like dance (modern & classical), drama and singing (vocal, folk). Due to their cooperation and assistance college cultural team bring laurels in various all Assam and inter-college drama and cultural competitions.
4. The institution dedicates 31st December to the alumni and the day is observed as the Alumni Day of the college. A colourful cultural function is conducted on that day where along with the alumni, College faculty and students perform various cultural activities.
5. Social: Alumni Association had done various social welfare and development activities like plantation and provide relief materials for flood affected people in this year. Alumni association provide financial assistance of the college student who has been suffering deadly diseases.

File Description	Documents
Paste link for additional information	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/11/5.4.1-photographs.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of the college has been planned keeping in mind the ambience of rural traditions and values in institutional activities, socio-economic status of the surrounding areas etc. The college has come up with a vision to prepare the learner to compete with a knowledgeable society through effective teaching and activities.

In order to materialize the Vision and mission of the institution, the decentralization of powers and functions in the hierarchical system of different bodies and the involvement of the stakeholders has been instrumental in achieving and fulfilling them.

The Perspective Plan is carried out with short-and long-term goals that have been prepared for the academic session and deployed through an organized governance system. To transform the perspective plans, annual action plans are chalked out by the IQAC through its different Criterion-wise committees and other Sub-Committees and Cells which are further deployed considering the vision & mission statement of the college, recommendations of the different bodies and Feedback Report of the Stakeholders.

The employees of the institution are involved in various decision-making bodies as well as academic and administrative and other disciplinary matters such as the teachers are involved as representatives of the Governing Body and either as members or Coordinators and Conveners of different Committees like the Teachers' Unit, Admission Committee, Examination Committee, Anti-Ragging Committee, Disciplinary Committee, Library Committee, Hostel Committee, Purchase Committee, Construction and Monitoring Committee, Anti-Sexual Harassment Committee, Women's Cell and Project Monitoring Unit of RUSA etc.

File Description	Documents
Paste link for additional information	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/12/6.1.1-Link-1-1.docx
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution transforms its Vision and Mission fulfils its perspective plan by adopting the decentralized policy and participatory approach. This practice can be seen at all levels from the departments/units/cells/committees' operational autonomy to promote a culture of participative management among the stakeholders. Apart from the provision of operational autonomy in their functioning, the involvement of the stakeholders as representatives in various bodies speaks in volume that reflects the decentralization and participative management in various institutional practices.

A particular emphasis reflecting these practices may be seen in the Examination System, Teachers' Unit, maintaining MBF fund, engaging in different Criterion-wise committees of the IQAC, etc.

The objectives of the institutional practices is

- **Smooth conduct of various academic and administrative activities.**
- **Smooth conduct of plans and programmes of the institution with participation from all stakeholders.**

Structure:

Every year, a new committee is formed involving the stakeholders as different office-bearers in various bodies/committees. For Example, to conduct smooth examination system, the Principal convenes a public meeting and forms the examination committee involving all the stakeholders.

Functional Process:

Action plan chalked out by each committee is executed effectively by each of the Committees.

File Description	Documents
Paste link for additional information	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/12/6.1.2-link-1.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective plan of the college is prepared for 5 years considering its vision and mission statement, recommendations of the NAAC Peer Team, and Feedback Report from Stakeholders. It includes both short-term and long-term goals and effort is made to ensure that the plans are fulfilled.

Of the several aspects of Perspective Plans which have been deployed so far, a significant execution is the Conferment of Autonomous Status to the institution by the UGC.

Special emphasis on the deployment of perspective plans is reflected in the successful implemention of the Add-on/Certificate courses under the initiatives of the Curricular Committee of the IQAC as well. The increasing demand of "skilled" workforce has been felt everywhere and so affiliating university approved Add-on/Certificate courses in Computer Fundamentals and Email-handling, Bakery & Confectionery, Garment Making, Performing Art in Acting, Yoga and Meditation, Assamese DTP and Soft Skills were incorporated in the curriculum.

Several MoUs with reputed organisations were made functional by conducting activities relevant to the teaching faculty and the student community.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/12/6.2.1-link-1.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institution bodies is reflected through the organogram

Governing Body is the main decision taking body of the institution. It is constituted as per the guidelines of the Higher Education Department, Govt. of Assam

Principal act as the head of the institution, conducts day-to-day activities & executes all the decision taken by the Governing Body

Vice-Principals (Academic and Administrative) monitor the academic and administrative activities of the institution

HoDs plans, executes, monitors activities of the respective departments and inform the same to the College authority from time to time

Teaching staff is directly involved in teaching, promotion of extra-curricular activities & overall development of the institution

IQAC prepares & implements policy & sets quality benchmark for various activities of the college

Ministerial Staff provide administrative support to the Head of the institution, the faculty and students in every aspect

Other integral Committees/Cells/Units that perform their respective tasks to encourage, monitor and promote for overall quality improvement are:

Admission Committee

Examination Committee

Disciplinary committee

Purchase Committee

Construction Committee

Library Committee

Information and Career Guidance Cell

Teachers' Unit

Grievance Redressal Cell

Anti-Sexual Harassment Committee

Anti-Ragging Committees

Students' Union Body

Red Ribbon Club

Youth Red Cross Unit

Some other significant Committees/Cells/Units are

Project Monitoring Unit (RUSA) monitors all developmental works under RUSA grant

Institution's Innovation Council (IIC)

Electoral Literacy Club

File Description	Documents
Paste link for additional information	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/12/additional-information.pdf
Link to Organogram of the Institution webpage	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/12/ORGANOGRAM-FINAL.docx
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The various welfare measures undertaken by the institution for both the teaching and non-teaching staff can be classified as Financial, Supportive, Academic & others.

Mutual Benefit Fund is created out of the monthly contributions of both the teaching and the non-teaching staff from which members can avail loan at a low rate of interest & within short period

Group Insurance Scheme (GIS) is a scheme of the Govt of Assam to guarantee insurance cover to its employee

Salary saving Scheme (SSS) of LICI provides the facility of depositing insurance premium of its staff under SSS of LICI

Provident Fund is a government managed retirement savings scheme

Pension Scheme

Gratuity is one-time payment given to staff as per Govt rules

The institution provides supportive measures like Casual leave, Earned Leave, Duty Leave, Maternity Leave, Child Care Leave, Leave with pay to attend conferences of Professional Bodies as per the Govt. of Assam Rules

Reservation of seat for the wards of its employees

For Academic & Intellectual Development the college organizes FDPs & trainings for both teaching & non-teaching staff & encourages them to participate in the same

Promotion under Career Advancement Scheme

Infrastructural Facilities like well-furnished departmental rooms & Administrative Building for the teaching and the non-teaching staff, separate toilets for male & female staff, Multi-gym & Sports facilities, Wi-Fi facility, Car Parking Shed, Water Purifiers, Generator, Canteen, updated library facilities, computers to all departments and residential facility for the chowkidar

File Description	Documents
Paste link for additional information	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/12/6.3.1-link.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

03

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

07

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

08

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has a formal Annual Confidential Performance Appraisal system for teaching & non-teaching staff. For the Teaching staff it follows the proforma suggested by the UGC. A dully filled-in proforma of self-appraisal is required to submit to the Principal of the college and a report is prepared by the Governance, Leadership and Management Committee.

On the basis of the report, adequate and timely suggestions are provided by the Principal to the concerned faculty member and departments to improve their performance of curriculum delivery.

The college takes offline feedback from students regarding curricular delivery & implementation. An analysis is shared with the teachers and the management, and discussed with the faculty members individually.

The college strictly follows the systematic procedures for the appraisal of the performance of the non-teaching staff through Self-appraisal forms and the Principal reviews their performance. The Principal maintains Annual Confidential Report of all Non-Teaching staff & forwarded to the Director of Higher Education along with Departmental Promotion Committee Report.

File Description	Documents
Paste link for additional information	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/12/6.3.5-link.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The sources of fund mobilized by the institution are Students' Fee, Self-Financed Courses Fee, UGC, Government of Assam, Government organization like National Commission for Women, NAAC, NSS Dibrugarh University, Donation from the Philanthropers, NGO, Alumni, Corporate Sector contribution, Revenue from assets of the institution, etc.

The institution has limitations in mobilizing fund and the amount of fund generated has not been sufficient to meet its growing requirement. Hence, efforts have been made to mobilize fund from external sources like the UGC, RUSA, etc. For this purpose, various committees have been formed by the Governing Body to prepare proposal as well as to ensure timely utilization of fund. To ensure fund from RUSA, the college attempts timely assessment & accreditation by NAAC which is considered as the pre- requisite for the sanction of fund by RUSA. The college has also submitted proposal for fund from the Corporate Body like Numaligarh Refinery Limited, ONGC, etc.

Similarly, to ensure transparency in financial transaction, the college emphasizes on internal & external audit of fund & submit utilization to the funding agencies within time limit. The college stresses on online financial transaction. The college uses Online Software of Affiliating University at the time of admission, for fund received from RUSA, UGC, ICSSR, NSS, etc. the college uses PFMS Portal & for salary FINASSAM of Govt of Assam. For maintaining detail of its asset, the college has installed ERP software.

File Description	Documents
Paste link for additional information	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/12/6.4.1-audit-report.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

25,19,000

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The sources of fund mobilized by the institution are Students' Fee, Self-Financed Courses Fee, UGC, Government of Assam, Government organization like National Commission for Women, NAAC, NSS Dibrugarh University, Donation from the Philanthropers, NGO, Alumni, Corporate Sector contribution, Revenue from assets of the institution, etc.

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Limited, ONGC, etc.

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File Description	Documents
Paste link for additional information	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/12/6.4.3-link.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Institutionalization of a number of quality assurance strategies were planned and executed by the IQAC of the college regularly. These include computerization of the academic as well as administrative activities, awareness programmes on various issues of social relevance, extension activities and outreach programmes, mandatory use of ICT in classroom teaching, frequent Appraisal Meetings of IQAC etc.

Two initiatives from these are described below:

The IQAC has adopted a plan to conduct all the academic and administrative activities on time and this initiative has been institutionalized as a strategy for quality assurance. The college strictly follows the academic calendar which is included in the prospectus and uploaded in the college website. Academic activities like internal examination, departmental seminar/group discussion, home assignment, field trip etc. are conducted as per the academic calendar. This practice has been very much helpful in maintaining a pleasing academic atmosphere.

All the administrative related activities are conducted timely for smooth functioning of the college administration. There have been

both internal and external audits conducted in time. Grants received for different purposes from different sources like UGC, ICSSR or RUSA have been utilized transparently and properly audited utilization reports of the same have been submitted to the concerned authority in time. Likewise, the AQARs of the college have also been submitted to NAAC in within the stipulated time every year.

The IQAC also conduct FPD, Training programmes, workshop etc. for the teachers and non-teaching staff to provide exposure for overall quality improvement.

File Description	Documents
Paste link for additional information	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/12/6.5.1-link.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has taken various steps to reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals.

To evaluate the effectiveness of teaching learning outcome, the IQAC collect feedback from the students and their performances are identified. The teaching staff have been using ICT tools regularly and ensure the students to use ICT in departmental seminar presentations. Continuous and comprehensive evaluation has been adopted to evaluate the student's performance through sessional examination, home assignment, group discussion/seminar, monitoring, special examination, tutorial classes for slow learners, field work and participation in various activities. The outcome of such strategy has been effective and encouraging in the teaching learning process.

The IQAC also review the effectiveness of teaching learning outcome after the declaration of examination result in a meeting convened by the Principal.

File Description	Documents
Paste link for additional information	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/12/6.5.2-link.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.furkatingcollege.edu.in/naac-reports/#1563809121736-e31ffad9-466d
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has been adopting the following steps

- The institution offers gender-neutral Self-financed Certificate Courses.
- Conducts awareness programmes on gender issues.
- NCC for both girls and boys.
- NSS volunteers from both girls and boys.
- Both boy and girl students are encouraged to contest in Students' Union Body Election.

- Both boys and girls students are allowed to participate in Community Health Programmes, Blood Donation Camps, various sports activities and different cultural activities and are given equal rights and benefits in all other fields
- Besides academic and library, gender biased infrastructural facilities are canteen, Indoor Stadium, gymnasium have been provided to all the students.
- Separate hostel within the campus for girl students.
- Separate common room, with attached washroom, separate washroom for Women staff, First Aid Box and Incinerator.
- Installation of CCTV cameras with 24 hours recording facilities within the campus.
- During various events of the college, to ensure safety and security at the college campus precautionary arrangements are taken with the help of local police.
- Women's Cell as well as Internal Complaint Committee have been formed & remain always active in women issues.
- The college organizes self defence program for girl students.

File Description	Documents
Annual gender sensitization action plan	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/11/Action-plan-merged.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/11/Specific-facilities-1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

In order to maintain healthy & hygienic environment, the institution tries to manage different types of wastes generated in the campus through the following ways:

1. Solid waste Management

- Biogas plant of the college utilizes the organic waste produced in the campus with the intention of conservative energy consumption too.
- Stakeholders are sensitized through lectures, displaying slogans on boards.
- Placingdustbins in different locations of the college and then taken away for proper disposal.
- Students are encouraged not to use plastic. Hence, if it is found, thrown into the pit allotted for such wastes.
- Efforts are on to make the office paper free by making all the correspondences online.
- Proper maintenance of infrastructure and timely repair of furniture are done to minimize solid waste.
- The college has installed sanitary pad dispensers in the girls' washroom.

2. Liquid waste Management

- Waste water generated from the sanitary blocks, basins etc is disposed of through proper drainage system.
- Toilets are properly connected to the drainage system which gets rid of waste through drain to separate underground tanks which are regularly cleared and maintained.

E-Waste Management:

The electronic wastes like obsolete computer, Laptops, monitors, compact discs, printers, scanners, calculators etc. are repaired and reused and those irreparable are sold out. The college tries to reduce the volume of e-waste by upgrading the software at the right time & period checking of electronic items.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.furkatingcollege.edu.in/wp-content/uploads/2023/11/Geotagged-photo.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the | A. Any 4 or all of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading | **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Following are some of the initiatives undertaken by the

institution to provide an inclusive environment:

Administrative activities:

- The Code of Conduct has been uploaded on the institutional website.

- An orientation programme is organized to incorporate the feeling of unity and integrity among the students.
- Celebration of National Festivals and important occasions such as International Women's Day, World Water Day, Mother Tongue Day, World Population Day, World Disabled Day, Yoga Day, etc. provide for an inclusive environment for all with diverse background. Such activities increase positive interactions among the people coming from different social, cultural and religious backgrounds. Students are acquainted with different cultures of our nation through such programmes that helps developing tolerance and harmony towards different cultural, regional, linguistic diversities.
- Core Values of the institution are displayed in front of the administrative building.
- Various cultural activities are organized in the institution to promote tolerance and harmony towards each other.
- Workshops on Soft Skills Development are organized to help the students from different background to communicate effectively.

Moreover, the curricular of different courses are helpful to create an inclusive environment among the students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution undertakes different initiatives to sensitize students and employees to the constitutional obligation & to enable them to behave as a responsible citizen.

- The institution celebrates national festivals like Independence Day, Republic Day, Constitution Day, Gandhi Jayanti, etc. with great zeal in which students come to know sacrifices of freedom fighters & various aspects of India's Freedom Struggle.
- The institution tries to inculcate duties & responsibilities as entrusted by the constitution of India through celebration of Constitution Day & National Voters Day.
- Police Officers, Advocates, Academicians are invited to the institution to inculcate about the duties and responsibilities of a good citizen among the students.
- The established Core Values and Code of Conduct help students and employees to be a responsible citizen.
- Awareness programme on "Road Safety and Traffic Rules" in collaboration withDistrict Transport Office, Golaghat,Rallies on cleanliness, participation in Swachh Bharat Abhiyan, Blood Donation Camp, etc. have contributed immensely in inculcating the values of a responsible citizen.
- The mission of the institution is "To promote awareness on various issues as environment, human values, culture, human right, etc." These qualities are inculcated among the college community. As the initiatives of fulfilling this mission, the college conducts yoga, performing art class, self defence training programme etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	[View File](#)

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To inculcate the value and sense of nationalism & patriotism in the minds of young students, the institution celebrates/organizes national and international commemorative days, events and festivals during the year.

Gandhi Jayanti is celebrated every year in memory of the Father of our Nation. All the stakeholders pay homage to this great leader who devoted his life in preaching "Truthfulness and Ahimsa".

Like other years, the college celebrated the Independence Day in this year with active participation of Teaching & Non-teaching Staff & NCC Cadets.

Commemorating the birthday of Dr. Sarvapalli Radhakrishnan, the great teacher of our country, Teachers' Day is celebrated this year. Besides paying homage to the great son, the institution felicitates two retired teachers on that day.

Women's Cell of the college organized International Women's Day at the college as well as outside the college by inviting eminent personalities of different fields.

International Yoga Day is celebrated at the institution this year to inspire and motivate the students for yoga and meditation.

World Water Day, World Environment Day is observed to increase the awareness on the necessity of proper use of water and the environment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practice 1: Mentoring NAAC aspirant institutions for NAAC accreditation

The college has undertaken the "PARAMARSH: an UGC Scheme for Mentoring NAAC accreditation Aspirant Institution to promote Quality Assurance in Higher Education' and has prepared six colleges for the NAAC accreditation by helping them draw up strategies, taking steps to overcome drawbacks and providing inputs on teaching-learning process, etc.

Accordingly, the colleges have prepared for NAAC accreditation and been able to achieve success as well.

- Marangi College……………..B++
- Borhulla College………………B++
- Kamarbandha College……...…B+
- Barpathar College……………..B
- Melamora College……………..B

Best practice 2: Strengthening Community Relationship

As an initiative to execute the vision of the institution "Preparing the learner for knowledge society and strengthening socio-economic base of the surrounding area through quality higher education", the institution has been trying to maintain a close relation with the neighboring areas as well as the institutions. Focusing this vision, our institution has been encouraging the whole students' community by helping the meritorious students of two feeder educational institutions namely Furkating Gojanan Jalan Balika Vidyala and Furkating Boys' High School. The institution

provides financial assistance to those students who obtain highest
mark in HSLC Pre-Final examination.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Offering Performing Arts as self-financed course

Performing Arts has wide reaching benefits for students. It
provides the tools to think creatively, help appreciating diverse
cultures and backgrounds. This form of art encourages students to
expand their imagination and develop their confidence in self
expression. Beside all these, performing art improve students'
oral communication skills, developing motivation and commitment,
willingness to work cooperatively.

Keeping in mind to all these benefits our college started the
course of Performing Arts as a self-financed course in the year
2003, when even our parent university didn't start this course.
Since then a good number of students have been learning this art
in different sessions in different art forms. Besides being able
to snatch award from various competitions a good number of our
pass out students are now in the favorable position in the field
of acting.

Our students are fortunate that they have the opportunity to
achieve the knowledge of performing arts in the college they
studied. It is evident that as teacher, we are incredibly
passionate about this subject and we encourage our students to
develop and pursue a love for performing arts, especially the
acting.

In the session 2022-23, fifty eight students have been enrolled in
this course and thirty two students have successfully completed
the course.

File Description	Documents
Appropriate web in the Institutional website	<u>View File</u>
Any other relevant information	<u>View File</u>

7.3.2 - Plan of action for the next academic year

- **To apply for the autonomous status of the college to the UGC**
- **Improve the academic performance of the students including backlogs.**
- **Augmentation of infrastructure specially ICT enabled well equipped conference halls and accommodation for boys**
- **Introduce more Add-on and diploma courses from the academic session 2022-23**
- **Introduce skill-based courses**
- **To amend the percentage of students to be offered Add-on courses**
- **Adopt villages under the Unnat Bharat Abhiyan**
- **Undertake Margdarshan scheme by the NAAC for mentoring the non-accredited HEIs in proximity**
- **Conduct maximum number of seminars/workshops/conferences including Research Methodology & Entrepreneurship**
- **Upgrade e-governance in administration & academic**

    1. **Improve research areas**